**Group 1 – STUDENT VIEW –** For each system, do the following:



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **TASK** | **Blackboard** | **Brightspace** | **Canvas** | **Its Learning** | **Moodle** |
| Log in as sample student using account provided |  |  |  |  |  |
| View profile |  |  |  |  |  |
| Add Twitter or alternate email account to receive  notifications |  |  |  |  |  |
| Go into course |  |  |  |  |  |
| View your grades |  |  |  |  |  |
| Find and Open resource(s) |  |  |  |  |  |
| View Embedded Videos– note if they can be resized, pops out, etc |  |  |  |  |  |
| Submit a file to assignment |  |  |  |  |  |
| Find/View Calendar |  |  |  |  |  |
| Sign up to a time slot / individual calendar appointment with a teacher |  |  |  |  |  |
| **Download app; Using App, do the following:** |  |  |  |  |  |
| View calendar |  |  |  |  |  |
| Open Discussion |  |  |  |  |  |
| Respond to discussion via text/typing, uploading a photo and linking to a youtube video |  |  |  |  |  |
| Respond to discussion with audio / video file |  |  |  |  |  |
|  |  |  |  |  |  |
| **OVERALL MARK (0 – 3)** |  |  |  |  |  |

**Group 2 – STAFF VIEW –** For each system, do the following:



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **TASK** | **Blackboard** | **Brightspace** | **Canvas** | **Its Learning** | **Moodle** |
| Go to Course |  |  |  |  |  |
| Navigate using the menus. |  |  |  |  |  |
| Switch from staff to student view |  |  |  |  |  |
| Use the html content editor |  |  |  |  |  |
| Access the content editor by adding an announcement or resource |  |  |  |  |  |
| Note any unfamiliar/new / absent buttons or features. |  |  |  |  |  |
| Drag and Drop a file into the course from the desktop |  |  |  |  |  |
| Move a resource within and between modules/units/topics |  |  |  |  |  |
| Move an entire module/unit/topic area |  |  |  |  |  |
| Add a discussion forum and a discussion topic/thread |  |  |  |  |  |
| View the student report/learner analytics |  |  |  |  |  |
| **OVERALL MARK (0 – 3)** |  |  |  |  |  |
| **NOTES** |  |  |  |  |  |

**Group 3 – STAFF VIEW –** For each system, do the following:



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **TASK** | **Blackboard** | **Brightspace** | **Canvas** | **Its Learning** | **Moodle** |
| Go to Course |  |  |  |  |  |
| Navigate using the menus. |  |  |  |  |  |
| Switch from staff to student view |  |  |  |  |  |
| Use the html content editor |  |  |  |  |  |
| Access the content editor by adding an announcement or resource |  |  |  |  |  |
| Note any unfamiliar/new / absent buttons or features. |  |  |  |  |  |
| Find and Embed Youtube Video titled ‘The Madness of Vermeer’ |  |  |  |  |  |
| Create an Assignment |  |  |  |  |  |
| Make viewing the Youtube Video condition of the assignment being available. |  |  |  |  |  |
| Note the options for conditional release (date/groups/etc) |  |  |  |  |  |
| Leave audio and text feedback on an assignment submission |  |  |  |  |  |
| Leave inline comments on assignment submission |  |  |  |  |  |
| **OVERALL MARK (0 – 3)** |  |  |  |  |  |
| **NOTES** |  |  |  |  |  |